

**STATE OF WISCONSIN
CLASSIFICATION SPECIFICATION**

MEDIATOR

I. DEFINITION

Purpose of This Classification Specification

This classification specification is the basic authority under ER 2.04, Wis. Adm. Code, for making classification decisions relative to the professional mediator positions located within the Wisconsin Employment Relations Commission (WERC). This classification specification defines those positions responsible for coordination of specific programmatic initiatives administered by the WERC.

II. DEFINITION

MEDIATOR

This is highly responsible staff mediation work in the Wisconsin Employment Relations Commission. The positions allocated to this classification are primarily responsible for the coordination of the Dispute Resolution Program, Labor/Management Cooperation Program or the Representation Program. Under the direction of the WERC Chairperson, these positions are responsible for developing new and innovative approaches to handling program objectives and the development, conduct, and assessment of related training and information program. Positions in this classification are also responsible for the provision of mediation and arbitration services in labor disputes on a statewide basis. Additionally, these positions may conduct hearings on unfair labor and prohibited practices cases and election and referendum cases. The work is performed under the general supervision of an attorney.

III. QUALIFICATIONS

The qualifications required for these positions will be determined at the time of recruitment. Such determinations will be made based on an analysis of the goals and worker activities performed and by an identification of the education, training, work, or other life experience which would provide reasonable assurance that the knowledge and skills required upon appointment have been acquired.

CAJ
74500